

Request for Awarding IAEI CEUs for Section, Chapter or Division

Send request to International Association of Electrical Inspectors, **Mail:** PO Box 830848, Richardson, Texas 75083-0848, **Fax:** 972/235-3855, or **E-mail:** dwills@iaei.org for CEU review and approval.

This request must be filed with the International Office a minimum of **30 days** prior to your meeting or event in order for this request to be considered for IAEI CEU accreditation. **Please allow 10 working days for the approval process.**

1. Title of program (use descriptive title) _____
2. Brief program description (**attach copy of tentative program**)

3. Program and instruction objectives _____

4. Target audience _____

5. Location of meeting (City, State, Facility) _____

6. Date(s) of Program _____
7. Total hours of program _____
8. *Total hours of technical instruction _____
9. Estimated Attendance _____
- *(Minimum one (1) hour required for IAEI CEU accreditation.)
10. Instructor(s) and affiliation _____

11. Sponsoring S/CH/Div : _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email address _____
12. How many **IAEI CEU Certificates** do you need to purchase for this meeting? _____
*(IAEI CEU certificates will be printed at the International Office.)
13. **Shipping Address for Certificates** Attention: _____
Address _____
City _____ State _____ Zip _____

Signature of S/C/D Representative

S/C/D Representative Title

IAEI International Office Use Only

Code Update CEUs

Code Related CEUs

Total CEUs for Program

Approved

Not Approved because: _____

Signature

Date